



October 10, 2016

Ms. Brianna Flink  
 Account Associate  
 Northwest Human Resource Management Association  
 c/o Conference Solutions  
 Portland, OR 97204

**ADDENDUM TO CONVENTION AND MEETING CONTRACT**

This addendum will amend the Convention and Meeting Contract between Northwest Human Resource Management Association and the Downtown Redevelopment Authority/ DBA Hilton Vancouver Washington By Hilton Hotel Corp as Managing Agent for NHRMA Fall 2016 HR Academy. The terms outlined below will supersede any terms in the original document and will become binding when signed by both parties. Terms not addressed below shall remain as specified in the original document. Except for the modifications listed herein, the Convention Contract between the parties is in full force and effect.

**GUEST ROOM RATES**

	November 14 <sup>th</sup>	November 15 <sup>th</sup>	November 16 <sup>th</sup>
2 QUEEN BEDS	7	9	9
1 KING BED	17	20	20
2 QUEEN BEDS W/ PARKVIEW	8	10	3

TOTAL SLEEPING ROOMS: 103

We are pleased to confirm the following negotiated meeting/convention rates:

Room	Single Rate	Double Rate	Triple Rate	Quad Rate
2 QUEEN BEDS	\$ 144.00	\$ 144.00	\$ 164.00	\$ 184.00
1 KING BED	\$ 144.00	\$ 144.00	\$ 164.00	\$ 184.00
2 QUEEN BEDS W/ PARKVIEW	\$ 159.00	\$ 159.00	\$ 179.00	\$ 199.00

Sleeping room rates as noted in the "Room Block" above are (choose one:) net, commissionable and are quoted exclusive of applicable state and local taxes, currently 10.4%, plus a \$2.00 per room night TPA fee.

Summary of Revenue Anticipated by Hotel from this Agreement	
Total Anticipated Sleeping Room Revenue:	\$ 15,147.00
Total Anticipated Food and Beverage Revenue:	\$13,000.00
Total Anticipated Food and Beverage Revenue does not include gratuities, service charges, supplemental surcharges, applicable federal, state or local taxes or any other fees outside of food and beverage product sales.	
Total Anticipated Meeting Room Rental Fees:	Waived
Any discounts on Meeting Room Rental Fees are based on Group's achievement of performance requirements.	
Total Anticipated Revenue:	\$28,147.00


Please sign and date in the space provided below to indicate your acceptance. Once, again thank you for allowing the Hilton Vancouver Washington to serve you. Our entire staff looks forward to working with you to make the NHRMA Fall 2016 HR Academy one of our best events.

ACCEPTED AND AGREED TO:

Northwest Human Resource Management Association

Hilton Vancouver Washington

By:

  
 Ms. Brianna Flink  
 Patty Billingsley, President

By:

Shelley Lomax  
 Senior Events Manager