Board Members

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| --- | --- | --- | --- |
| Patty Hickok | Renee Larsen | Lisa Dean | Nancy Miller |
| Lisa Snively | Jeanne Haave | Mary Nance | Lindsey Castle |
| Patty Billingsley | Ophelia Yan | Melissa Vigil | Dianna Gould  *(non-voting)* |
| Gayle Young | Kristina Bader | Theresa Chow |
| Guests: | | | |

Eight members constitute a quorum

Meeting Minutes

**July 15, 2015 | 1:00pm| Phone Call**

The meeting was called to order at 1:00 PM by President Patty Hickok.

VOTE 1: Patty H put a vote forward an idea regarding the HR Academies in 2016. She asked that the committee to vote. Patty B motioned to vote to extend the contract to Conference Solutions in 2016 for planning. Patty stated that the committee must understand that by using Conference Solutions income could decrease up to 75%. Nancy seconded the motion. Nancy said that Alaska would prefer to continue doing their own HR Academy planning for 2016. Motion carries to extend contract for WA & OR for 2016.

VOTE 2: Nancy motions a request for HR Academy in AK is scheduled for 2016 instead of 2017 so it won’t conflict with the conference. Nancy also requests 25% profits if meet or exceed last years’ attendance. Renee seconded the motion. Motion carries.

Meeting adjourned at 1:56 PM.

**NHRMA CONFERENCE COMMITTEE**

Patty H said that the hotel rooms for the committee will be split between two locations but are being taken care of. Information will follow on our room assignments. Stay tuned.

**SECRETARY**

No minutes from June 2015, meeting was cancelled.

Report attached

**TREASURER**

**AWARDS AND RECOGNITION**

Sharon Koss Award - 2 nominations. Award will close on close date of 7/15/15. No extension.

Randy Lundberg Award - 3 nominations (Two are from Oregon). Award will likely close on close date of 7/15/15.

Distinguished Member Award - 3 nominations so far (one received from PHRMA with another one on the way, two from Lane County HR Association, one or two more are anticipated from other NHRMA chapters). Award may close on close date of 7/15/15.

Bob Denomy Award - No nominations received as of 7/14/15. PSU is working on one but thus far it has not been received. An extension is likely for this award.

**COLLEGE RELATIONS**

Ophelia is looking at what types of programs will be available for student programs going forward. Working on strategy and ideas for what will happen in future years. Discussion ensued about forming a committee to discuss ideas for student programs for future years. Patty H suggested that the communication go out that there will be alternate programs offered if the student conferences are not going to continue. Dianna suggested that communications go out that refer to what will be the most benefit for the students. Ophelia will draft a letter for review and send out to student chapters.

**PARTNERSHIPS**

None submitted.

**FOUNDATION**

None submitted.

**PROFESSIONAL DEVELOPMENT**

None submitted.

**COMMUNICATIONS**

None submitted.

**ALASKA STATE COUNCIL**

* State Conference update: “HR Us Roar” September 24 – 25! We have 282 total registrations which include exhibitors, sponsors, students and guests. Everything is going very smoothly. We are very excited to have Bob Carr, Jon Decoteau and Dianna Gould attending from SHRM!! We are hoping for another informational, inspiring, fun and record breaking conference!
* We have been busy working with the Anchorage and MatSu Chapters in finding volunteers to assist at the “Hiring Our Heroes” two day event at the Dena’ina Center in Anchorage, July 22 - 23. This summit will feature workshops, panel discussions, a computer bank and a hiring fair, all focused on improving competitive employment for Service Members, Veterans, and their spouses. The event will also include networking opportunities for all involved. All of the lessons learned will bring together job seekers and employers in a culminating hiring fair and career forum on July 23.
* Our second SHRM Certification / Alaska State Council introduction webinar is scheduled for August 6. Presenters include Dianna Gould, Nancy Miller and Molly Webb. The attendance to our first webinar was not what we expected. We have changed the e-blast and will be sending it to all members in Alaska rather than just the at-large members. Thank you Dianna for your assistance in arranging this!
* We are continuing our involvement with the 90% by 2020 Workforce Readiness Taskforce. The taskforce is currently working on a questionnaire to gather research that could potentially help us gain insight on what existing programs businesses may be using to onboard high school students entering the workforce and the possibility of sharing their resources on the online toolkit that is being developed.

**OREGON STATE COUNCIL**

**Congratulations Lane County Chapter**

Out of 595 Chapters, Oregon’s LCHRA was recognized as #8 in their contributions to the SHRM Foundation. The SHRM Foundation uses contributions to help deliver scholarships to future leaders, advance HR research, and publish educational reports & briefings and more. The truncated list below highlights little Lane County as number 8 on a top 25 list competing with the likes of giants such as Austin, Atlanta and Houston.



**Chapter Highlights**

PMHRA Chapter (Portland)

PMHRA’S Strategic Management Conference was held May 20th, 2015 – Over 200 attendees and a profit of over $20,000 was figured. This conference is unique as all the credits are deemed HRCI Business (Strategic ) which draws a large crowd needing those types of credits. 85% of attendees who submitted the after survey said they would come back for HRCI Business (Strategic Credit) next year.

Their Emerging Professional group had their first meeting in May with over 50 attendees, hosted at a brewery with Barran Liebman hosting and Jennifer Johnson Speaking. Next event is scheduled for August 12.

Book Club met in May for the first time, with about 20 attendees. Next meeting is in September.

MHRA Chapter (Albany/ Corvallis Area)

Chapter is preparing for their veteran’s training in November focusing on helping Veteran’s be successful in the workplace. They just hosted a veteran’s job fair on June 24th. It matched 20 employers with local veteran’s looking for jobs or who were under-employed. It was successful and they will look to do another one in the Fall.

**WASHINGTON STATE COUNCIL**

The Washington State Council appointed Chance Brimhall as our new Vice President and will be the WSHRC Director Elect in 2016. He is currently the Chapter President of South King County Chapter and was the 2015 Conference Director.

-Our Membership Director, Megan Shover, and At-Large Membership Director, Tracy White, have been very busy making personal contact with lapsed members and at-large members across the state and collecting Affiliation Forms of our Chapters. We hope to have hard numbers to show their efforts and report out this fall.

-The results of our Skills Gap Survey are now available at <http://wastatecouncil.shrm.org/workforce-readiness> and a toolkit/guidebook is in the works by our Workforce Readiness Director, Linda Rider. We hope to have that available to our Chapters by the end of the year.

**SHRM REPORT**

1. **TIME SENSITIVE: SHRM Foundation Update:** $20,000 in scholarships available to State Councils, Chapters and individual SHRM members in the PW region. **The Application deadline to apply is July 15, 2015.** Don’t delay, apply today! **(**[**Click here**](http://www.shrm.org/about/foundation/scholarships/pages/shrmfdncertschol.aspx)**)**
2. **SHRM 2015 ANNUAL CONFERENCE:** We hit a new attendance goal at the 2015 SHRM Annual Conference in Las Vegas of 15,265 attendees. Thanks to all of you who attended from your states and chapters! Go to [www.shrm.org/conferences/ondemand/pages/default.aspx](http://www.shrm.org/conferences/ondemand/pages/default.aspx) and learn how you can bring the Las Vegas conference to you – virtually.
3. **SHRM 2016 ANNUAL CONFERENCE:** 2016’s SHRM Annual Conference will be held June 19-22, 2016 in WA D.C. Registration is open now at <http://annual.shrm.org>. Register now for the best rate that will be offered at $995. **TIME SENSITIVE:** Rate available only until July 31, 2015
4. **SHRM CERTIFICATION UPDATE**: More than **49,000** SHRM members have taken the pathway since Jan. 5, 2015. Thank you for all your help in continuing to educate the chapter members and getting the word out. **New link** available on ideas on how to promote the new SHRM Certification. [Click here](http://documents.mylearningresource.com/SHRM/SHRM_Learning_System_Chapter_Resources.htm)
5. **MEMBERSHIP MARKETING TIP:**  USE SHRM'S BRAND TO YOUR ADVANTAGE. Would you be part of a great brand like McDonalds but not use the Golden Arches for your store? Capitalize on SHRM’s Brand – As a SHRM chapter, you can benefit from SHRM’s exposure in the HR market to better capture the attention of local HR professionals. If you aren’t already, write about the chapter’s affiliation with the Society for Human Resource Management (SHRM) on your “about” or membership webpages to help increase your organic search result standings. Help validate your chapter’s value based on the affiliation with a known reliable organization. SHRM gets more than 2 million web visits each month, mostly from people looking for SHRM, so take advantage and put the brand to work for you today!
6. **2016 SHRM Student Conferences –** Dates and locations have been determined for the 3 SHRM divisional student case competition and career summit. We are in the final negotiations with the hotels and will be communicating the information as soon as those negotiations are finalized. Don’t want to put the contract negotiations in jeopardy by spilling the beans too soon. Stay tuned!

**PAST-PRESIDENT**

Reminder...if you have potential exhibitor suggestions, please let me know so I can have someone from the Conference Committee contact them. If you would rather contact them - that's fine and very much appreciated. We are behind on exhibitors this year so there is a big push happening right now! All exhibitors since 2009 are being contacted by the committee to see if they are interested in participating this year.

**PRESIDENT-ELECT**

None submitted.

**PRESIDENT**

None submitted.

**ACTION ITEMS**

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| **Action item** | **Responsible Party** | **Due Date** | **Comments** |
| Letter for student chapters regarding future upcoming events. | Ophelia |  |  |
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