**NHRMA Student Conference**

**Date:** 1.29.17

**Attendees:** Doug, Rene, Marilyn, Alan, Chance, Lori, Juanita

Decisions are denoted in red.

Action items are denoted in blue.

**Actions from Last Meeting:**

1. **Recap of NHRMA meeting:  Alan, Charla, Chance**
	* NRHMA board met this past weekend
2. **Budget:  Charla, Alan**
	* Ask from NHRMA: $30k – spend more money on trying to get students here and elevate the caliber of the conference.
	* NHRMA Board approved $15k initially to start moving forward with venue and key arrangements.
	* Scholarships will be available for students
	* State Councils think they can come up with a combined $6k
	* Students can register on e-vite without paying money. Each college would have a unique code. And then the invoice would be billed to each college based on the code the student registers with
	* Breakfast/Lunch/Dinner – Estimate of $14k @ Marriott – if we host at another location like REI, etc., we will have more control over the food cost.
	* Friday Night Social – potentially in downtown Seattle
	* Option: Start later Saturday morning and let Students take care of their own breakfast. (Start at 9am instead of 8am)
3. **Facilities:  Chance**
	* Received proposals from different facilities – three Marriotts and one Sheraton. If a paid facility, recommending Marriott in Pioneer Square. Location is ideal and cost is $125/room. Zero cost for meeting space with min. $4,000 on catering.
	* REI was another option – Rene (different Rene) and a few others on the board were going to check on this. Charla was also going to check Amazon. Alan is checking into Starbucks.
	* We will have a location booked within the week.
	* If at corporate office – can we build in corporate culture and environment? – Potential Friday afternoon corporate visitations?
	* Anyone have contact with smaller corporate names in the downtown Seattle area that could host a conference? Or contacts to host a social hour for Friday evening? (not hotel facilities, but meeting facilities)
4. **Publicity:  Charla, Juanita, Dave**
	* “HR Leaders of Tomorrow” and then the five logos will be included on the branding of the conference
5. **Programs (Juanita) and Student Survey Results**
	* 25 responses - Juanita gathering data and sending to NHRMA committee
	* Alan is going to push PSU chapter to respond – Lori sent OSU an email to chapter president. **SURVEY DEADLINE**: End of this week!
	* Potential Speaker: We will know more with survey responses – Alan made one contact Nancy (last name?) – on NRHMA board – potential speaker – Potential session on salary negotiations
	* Potential Speaker: Lee Hecht Harrison – Cindy Pane – LinkedIn guru – to help student create their profile and personal branding.
	* Program Committee (Alan, Lori, Doug, and Rene) – Need to schedule time to get together.
6. **Departure Times**
	* We need to confirm if students will stay for the final dinner instead of going home – it’s a cost controller.
7. **Next Meeting:** 1.5 – 2 weeks out. Charla to follow up on this and schedule.